



**Elgin Middlesex Soccer Association**  
Active **CLUB** Membership Renewal Application Form 2021

On behalf of the \_\_\_\_\_, we hereby make application for  
(CLUB NAME)

membership with Elgin Middlesex Soccer Association (EMSA) for the 2021 Membership Year,

The following is to be submitted on or before **February 15<sup>th</sup>, 2021 (late fees will be applied, see notes below)**,

- Membership Renewal Application Form (this form)
- Club Executive List
- Payment of all invoices due by January 1, 2021

**FINANCIAL REPORTING**

The financial statements of the Club shall be:

- a) based on a defined fiscal year end;
- b) presented to members at the Annual General Meeting; and
- c) presented annually subject to the minimum requirements as defined below:
- d) subject to one of the following size test based on financial statements of the previous year:

Please indicate which applies to your club

- Audited, as defined by CPA Canada, by a public accountant if the Club’s annual gross revenue is greater than or equal to \$150,000 or the Club has greater than or equal to 1000 registered players;
- Reviewed by a Public Accountant, through a Financial Review Engagement, as defined by CPA Canada, if the Club’s annual gross revenue is less than \$150,000 but greater than or equal to \$100,000, or the club has less than 1000 but greater than or equal to 500 registered players; or
- Signed with a Notice to Reader prepared by a Public Accountant, if the Club’s annual gross revenue is less than \$100,000 but greater than or equal to \$10,000
- Completed by the Treasurer or designate, if the Club’s annual gross revenue is less than \$10,000.

**NOTE: Clubs are still required to follow applicable legislation related to filing income tax returns. Incorporated Clubs are still required to follow audit guidelines in accordance with the legislation as outlined in the Corporations Act of Ontario which currently require any Incorporated Club with income over \$100,000 to perform an audit.**

**AGREEMENT**

- A club shall annually submit its Club Constitution or Leagues By-Laws to its District Association which shall be responsible for ensuring compliance with Section 3.0 of Ontario Soccer’s Operations Procedures, Procedure 6.0 Clubs, **unless the club has certified below** that the Club’s Constitution and/or Bylaws have not been changed since its previous membership renewal application and both the President and Secretary have signed this application form. Clubs shall be required to submit any amendments to its Club’s Constitution and/or By-Laws to its District Association within 60 days after the Club’s General Meeting at which the amendments were approved.

**OR**

- Check here to certify that your Club’s Constitution and/or Bylaws have not changed since the organization’s previous Membership renewal application

- Click here to confirm that each Active Member shall hold its Annual General Meeting on or before December 31 of the current year (EMSA Rules and Regulations 1.6)
- Check here to confirm that Members must notify the Association, within seven days, of any change to their list of officers. (EMSA Rules and Regulations 1.8)

In consideration of the acceptance of our membership in Elgin Middlesex Soccer Association (EMSA), we agree to comply and abide by the following:

1. All Governing Documents of EMSA and Ontario Soccer
2. All decisions made by EMSA's Board of Director's elected to act on its behalf.
3. Agree to receive e-mails from the Elgin Middlesex Soccer Association and Ontario Soccer as a registered member of the district
4. EMSA's Policies including, but not limited to:
  - a) Dispute Resolution
  - b) Harassment
  - c) Volunteer Screening
  - d) Conflict of Interest
  - e) Privacy Policy
  - f) Transgender Policy
  - g) Social Media Policy
5. The Constitution and/or Bylaws of \_\_\_\_\_ are in compliance with  

CLUB NAME

 the minimum requirement determined by Ontario Soccer Operational Procedures (Section 3, Procedure 6.0 Clubs).

**CONTACT INFORMATION FOR SIGNING AUTHORITY**

**PRESIDENT**      NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**SECRETARY**      NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**NOTES:**

1. Both the Club President and Secretary are required to sign this application form
2. Renewals received:
  - On or between **February 16, 2021 & March 15, 2021** will have a **fine of \$50 applied**.
  - Renewals received from **March 16, 2021** onwards, membership with EMSA will be **terminated**. Reconsideration for reinstatement will be heard by the EMSA Board at one of its regular meeting accompanied by a **reinstatement fee of \$250** as well as a reason as to why the membership should be reinstated.