



ELGIN MIDDLESEX SOCCER ASSOCIATION

295 Rectory St. London, Ontario N5Z 0A3 Phone: 519-668-2391

E-mail: emsada@rogers.com, Website: www.emsadistrict.com

The district has a **Complaint of Code of Conduct and Ethics** process that ensures that all valid complaints are investigated and addressed.

In order to register a complaint, please complete the attached Complaint of Code of Conduct and Ethics form to emsada@rogers.com

The complaint will be brought forward to the EMSA Executive Board at the next regularly scheduled board meeting.

Please note anonymous complaints cannot be accepted

EMSA Complaint of Code of Conduct & Ethics Form

Your complaint should include the following:

- 1 – Contact Information for the parties (your contact information + the contact information for the person/organization you are submitting the complaint against)
- 2 – Summary of the complaint
- 3 – Identification of what sections of the Code of Conduct (Ontario Soccer Policies *under Governing Document Appendix B1*) that the respondent has allegedly violated.
- 4 – All supporting material and evidence
- 5 – Requested remedy

The Complaint of Code of Conduct Form will be brought forward to the EMSA
Executive

Your submission may be disclosed to the respondent party

CONTACT INFORMATION

DATE:

Your Name (Complainant):

Your Contact Information:(Phone, E-mail):

Your Club/Organization:

Respondent Name & Contact Information (if known):

SUMMARY OF COMPLAINT

In a short paragraph, please explain what happened:

CODE OF CONDUCT VIOLATION(S)

What section(s) of the Code of Conduct do you believe to be violated?

SUPPORTING MATERIAL AND EVIDENCE

Please list all the additional material (in electronic form) that you are submitting along with this Complaint Form. Everything that makes up your complaint should be included. This material can include comprehensive details about the complaint, emails, witness statements etc.

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REMEDY

Please read section 11 of the Code of Conduct. What sanction(s) are you requesting?

X
SIGNATURE OF COMPLAINT

DATE

March 2020